

**A RESOLUTION
BY FINANCE/ EXECUTIVE COMMITTEE**

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH ICLEI, INC. FOR THE PURPOSE OF HOSTING THE ICLEI, INC. SOUTHEASTERN REGIONAL OFFICE AT CITY HALL SOUTH; AND FOR OTHER PURPOSES.

WHEREAS, in 2006, the Mayor identified environmental sustainability as a critical factor in making the City of Atlanta ("City") a "best in class" city; and

WHEREAS, a team of City officials and expert consultants assessed the City's sustainable practices and made recommendations for a course of action in 2008 for new high impact programs and policies, and as a result, the Office of Sustainability was created; and

WHEREAS, the Office of Sustainability is aimed at making the City more sustainable by improving our "green" programs and policies such as water and energy conservation, reducing our solid waste, reducing emissions, and improving the rates of recycling; and

WHEREAS, ICLEI, Inc., an association of local governments that are committed to sustainable development, currently provides support to the City's Office of Sustainability as it works on sustainability and climate change initiatives; and

WHEREAS, the City desires to host the ICLEI, Inc. Southeastern Regional Office at City Hall South.

THE CITY COUNCIL OF THE CITY OF ATLANTA, GEORGIA, HEREBY RESOLVES, that the Mayor is hereby authorized, on behalf of the City, to enter into a Memorandum of Understanding ("MOU") with ICLEI, Inc. for the purpose of hosting the ICLEI, Inc. Southeastern Regional Office at City Hall South.

BE IT FURTHER RESOLVED, that the City Attorney is directed to prepare an appropriate Agreement for execution by the Mayor.

BE IT FINALLY RESOLVED, that the MOU will not become binding upon the City and the City will incur no obligation or liability under it until it has been approved by the City Attorney as to form, executed by the Mayor, attested to by the Municipal Clerk, and delivered to ICLEI, Inc.

Part II: Legislative White Paper: (This portion of the Legislative Request Form will be shared with City Council members and staff)

A. To be completed by Legislative Counsel:

Committee of Purview: Finance/ Executive Committee

Caption: A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH ICLEI, INC. FOR THE PURPOSE OF HOSTING THE ICLEI, INC. SOUTHEASTERN REGIONAL OFFICE AT CITY HALL SOUTH; AND FOR OTHER PURPOSES.

Council Meeting Date: November 17, 2008

Requesting Dept.: Mayor's Office

B. To be completed by the department:

1. Please provide a summary of the purpose of this legislation (Justification Statement).

The purpose of this legislation is to establish a host city agreement with ICLEI to open the Southeaster Regional Office and to locate the office at City Hall South.

2. Please provide background information regarding this legislation.

The City is currently an active member of ICLEI. ICLEI provides significant support to the City to meet it climate change and sustainability goals. Hosting the ICLEI office will increase the level of support that Atlanta will receive and catapult our progress. The City will also receive significant community recognition and visibility for serving as the host city.

3. If Applicable/Known:

(a) **Contract Type (e.g. Professional Services, Construction Agreement, etc):** Host city agreement

(b) **Source Selection:**

(c) Bids/Proposals Due:

(d) Invitations Issued:

(e) Number of Bids:

(f) Proposals Received:

(g) Bidders/Proponents:

(h) Term of Contract:

4. Fund Account Center (*Ex. Name and number*):

Fund: _____ Account: _____ Center: _____

5. Source of Funds: *Example: Local Assistance Grant*

6. Fiscal Impact: Cost savings of over \$2750 annually.

7. Method of Cost Recovery: Membership dues will no longer be paid to ICLEI by the City for the duration of the host agreement

This Legislative Request Form Was Prepared By:

TRANSMITTAL FORM FOR LEGISLATION

TO: MAYOR'S OFFICE

ATTN: GREG PRIDGEON

Dept.'s Legislative Liaison: GREG PRIDGEON

Contact Number: X 6115

Originating Department: Office of the Mayor

Committee(s) of Purview: Finance/ Executive Committee

Chief of Staff Deadline: October 29, 2008

Anticipated Committee Meeting Date(s): November 12, 2008

Anticipated Full Council Date: November 17, 2008

Legislative Counsel's Signature: ND Brad

Commissioner Signature: _____

Chief Procurement Officer Signature: _____

CAPTION

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FINANCIAL IMPACT (if any):

Mayor's Staff Only

Received by CPO: _____ Received by LC from CPO: _____
(date) 10/30/08 (date)

Received by Mayor's Office: _____ Reviewed by: _____
(date) (date)

Submitted to Council: _____
(date)